



Troop/Group Money-Earning Request

Girl Scouts of the Green and White Mountains
 PO Box 10832
 Bedford, NH 03110-0832
 888.474.9686
 girlscoutsgwm.org

Please check:

1st money-earning activity

2nd or more money-earning activity

Note: the Report Form from prior activities must be submitted before approval can be given.

TROOP/GROUP MONEY-EARNING REQUEST

Please submit 4 weeks before money-earner takes place to your Community Accounting Coordinator.

Town where troop/group meets: _____

Date: _____ Troop/Group #: _____ Age Level: _____ # Girls: _____

Leader: _____ Phone #: _____

Address: _____

City: _____ State: _____ Zip: _____

Money-Earning Activity (where and what): _____

Date Planned: _____ Dollars Expected: \$ _____

Purpose for Money-Earning (trip, activity, service project): _____

Total Amount Needed: \$ _____

Complete Troop/Group's Yearly Budget for the Current Membership Year (include actual and projected income)

<u>Income</u>		<u>Expenses</u>	
GSUSA Membership Dues	_____	GSUSA Membership Dues	_____
Balance from Previous Year	_____	Supplies (glue, paper, etc.)	_____
Group Dues (girls x weeks x dues)	_____	Equipment (scissors, tents, etc.)	_____
		Recognitions (badges, pins, etc.)	_____
Fall Product Sale Profit	_____	Service Projects	_____
Cookie Sale Profit	_____	Program Events (group camping, events)	_____
Other Sale Activity (please specify):	_____	Other Expense (please specify):	_____
_____	_____	SUBTOTAL	_____
		Total Amt. needed (for special trips, etc.):	_____
TOTAL INCOME	\$ _____	TOTAL EXPENSES	\$ _____

Council Operating Procedure:

Money-earning activities will not be approved unless the troop/group has participated in the available council-sponsored product sales.

How many money-earning activities do you plan to conduct this year (excluding Fall Product Sale and GS Cookie Sale)?

What is your plan if the expected dollars needed are not raised through this money-earning activity?

We have reviewed the Supplemental Money-Earning Activity Procedures.

Leader Signature: _____ Date: _____

Troop/Group Members: _____

Approval Given

First money-earner:

Community Accounting Coordinator: _____ Date: _____

Second or more money-earner:

District Accounting Coordinator: _____ Date: _____

Council Chief Executive Officer: _____ Date: _____



Supplemental Money-Earning Activities

GOAL: That all money-earning activities should be an experience that gives girls the opportunity to develop self-confidence and to practice and develop skills in goal-setting, budgeting, marketing, and customer relations.

The Girl Scout Cookie Sale and Fall Product Sale are the primary money-earning activities in which girls can participate. If additional funds are needed to participate in programs, the following guidelines must be met:

- Troops/Groups or Service Units must submit a Troop/Group Money-Earning Permission form at least four (4) weeks prior to the activity to the appropriate Community Accounting Coordinator.
- Any additional requests must be submitted through the Community Accounting Coordinator to District Accounting Organizer at least four (4) weeks prior to the money-earning activity.
- Money-earning activities will not be approved unless the troop/group has participated in the available council-sponsored product sales.
- Money-earning activities must be approved in advance in order to ensure coverage by the Girl Scout liability and accident insurance.
- Money-earning activities need to be age appropriate, suited to the abilities of the girls, and be consistent with the goals and standards of Girl Scouting as presented in *Safety Activity Checkpoints* and the *Blue Book of Basic Documents*.
- The following suggestions of appropriate money-earning activities are offered as a guideline. It should not be construed as an all-inclusive list, nor does selecting an activity from this list guarantee approval:
 - Car washes
 - Pet sitting, walking or wash service
 - Garage/yard sales
 - Holiday gift wrapping
 - Collect and redeem recyclable materials
 - Babysitting at a town meeting, school meeting or other public places
 - Homemade craft/bake sale
 - Conduct a class for younger children in crafts, puppets, woodworking, bike repair
 - Approved program activities such as badge workshop
 - Raking leaves, shoveling snow, weeding gardens
 - Birthday party or delivery service
 - A play, dance, fashion/talent show, costume party, karaoke night, game night
 - Suppers, lunches, breakfasts, teas, etc.
- **The following activities would not be approved:**
 - Raise or solicit money for other organizations while acting in the capacity of a Girl Scout.
 - Raffles, games of chance or drawings
 - Direct solicitation of money
 - Product demonstration parties
 - Sale of any commercial product
 - Restaurant (or other business coupon) with a percentage gain
 - Any 'a-thon': bike, walk, rock
- Money-earning activities may not be conducted on the Internet.
- Group money-earning activities may not be held during the published dates of council-sponsored sales: Fall Product Sale or the Girl Scout Cookie Sale.
- The purpose and cost of money-earning activities must be made known to the girls and their parents. Parents must sign a Parental Permission for Money-Earning Activities form before their daughters participation in any money-earning activity.



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MONEY-EARNING REPORT FORM

Please submit within two weeks after activity to your District Accounting Organizer

Please check:

- 1st money-earning activity
- 2nd or more activity

Troop/Group #: _____ Age Level: _____

Leader: _____

Describe money-earning activity:

Date held: _____ Location: _____

Number of girls participating: _____ Number of girls in troop/group: _____

Dollars expected: \$ _____ Dollars raised: \$ _____

What are your plans, if amount raised did not meet your expectations?

Leader's Signature: _____ Date: _____

Girl's Signatures of Troop/Group Members and date:

