



# Troop/Group Money-Earning Request

Girl Scouts of the Green and White Mountains  
 1 Commerce Drive  
 Bedford, NH 03110-6835  
 888-474-9686  
 girlscoutsgwm.org

Please check:

- 1st money-earning activity
- 2nd or more money-earning activity

Note: the Report Form from prior activities must be submitted before approval can be given.

## TROOP/GROUP MONEY-EARNING REQUEST

Please submit 4 weeks before money-earner takes place to your Community Accounting Coordinator.  
 If you do not have a CAC, please submit to GSGWM at [customer care@girlscoutsgwm.org](mailto:customer care@girlscoutsgwm.org).

Town where troop/group meets: \_\_\_\_\_

Date: \_\_\_\_\_ Troop/Group #: \_\_\_\_\_ Age Level: \_\_\_\_\_ # Girls: \_\_\_\_\_

Leader: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Money-Earning Activity (specify where, when, and how girls are providing a good or service):

\_\_\_\_\_

\_\_\_\_\_

Date Planned: \_\_\_\_\_ Dollars Expected: \$ \_\_\_\_\_

Purpose for Money-Earning (trip, activity, service project): \_\_\_\_\_

\_\_\_\_\_

Total Amount Needed: \$ \_\_\_\_\_

### Complete Troop/Group's Yearly Budget for the Current Membership Year (include actual and projected income)

<b>Income</b>		<b>Expenses</b>	
GSUSA Membership Dues	_____	GSUSA Membership Dues	_____
Balance from Previous Year	_____	Supplies (glue, paper, etc.)	_____
Group Dues (girls x weeks x dues)	_____	Equipment (scissors, tents, etc.)	_____
Fall Product Sale Profit	_____	Recognitions (badges, pins, etc.)	_____
Cookie Sale Profit	_____	Service Projects	_____
Other Sale Activity (please specify):	_____	Program Events (group camping, events)	_____
_____	_____	Other Expense (please specify):	_____
<b>TOTAL INCOME</b>	\$ _____	<b>TOTAL EXPENSES</b>	\$ _____

**Council Operating Procedure:**

Money-earning activities will not be approved unless the troop/group has participated in the council-sponsored cookie sale.

How many money-earning activities do you plan to conduct this year (excluding Fall Product Sale and GSCookie Sale)?

What is your plan if the expected dollars needed are not raised through this money-earning activity?



We have reviewed the Supplemental Money-Earning Activity Procedures.

Troop/Group Members Signatures:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Leader Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Approval Given**

**First money-earner:**

Community Accounting Coordinator: \_\_\_\_\_ Date: \_\_\_\_\_

**Second or more money-earner:**

Community Accounting Coordinator: \_\_\_\_\_ Date: \_\_\_\_\_

GSGWM Council Staff: \_\_\_\_\_ Date: \_\_\_\_\_



# Parent Permission for Troop Money-Earning

Service Unit # \_\_\_\_\_ Troop/Group # \_\_\_\_\_ Grade level \_\_\_\_\_

Leader's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Time: \_\_\_\_\_

Location of Event: \_\_\_\_\_

Type of money-earning project (include how girls are providing a good or service): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Purpose of Money Earning: \_\_\_\_\_

\_\_\_\_\_

Money-earning project approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Girl's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

My daughter \_\_\_\_\_ has my permission to participate in the above money-earning project. In doing so, I agree to accept financial responsibility for all products and/or money she receives and will also see that she has adult guidance at all times.

Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Girl's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Supplemental Money-Earning Activities

GOAL: That all money-earning activities should be an experience that gives girls the opportunity to develop self-confidence and to practice and develop skills in goal-setting, budgeting, marketing, and customer relations.

The Girl Scout Cookie Sale and Fall Product Sale are the primary money-earning activities in which girls can participate. If additional funds are needed to participate in programs, the following guidelines must be met:

- Troops/Groups or Service Units must submit a Troop/Group Money-Earning Permission form at least four (4) weeks prior to the activity to the appropriate Community Accounting Coordinator.
- Any additional requests must be submitted through the Community Accounting Coordinator to GSGWM at least four (4) weeks prior to the money-earning activity.
- Money-earning activities will not be approved unless the troop/group has participated in the council-sponsored cookie sale.
- Money-earning activities must be approved in advance in order to ensure coverage by the Girl Scout liability and accident insurance.
- Money-earning activities need to be age appropriate, suited to the abilities of the girls, and be consistent with the goals and standards of Girl Scouting as presented in *Safety Activity Checkpoints* and the *Blue Book of Basic Documents*.
- Money-earners require the girls to provide a good or service to receive money. The following suggestions of appropriate money-earning activities are offered as a guideline. It should not be construed as an all-inclusive list, nor does selecting an activity from this list guarantee approval:
  - Car washes
  - Garage/yard sales
  - Holiday gift wrapping
  - Collect and redeem recyclable materials
  - Babysitting at a town meeting, school meeting, or other public places
  - Homemade craft/bake sale
  - Conduct a class for younger children in crafts, puppets, woodworking, bike repair
  - Approved program activities such as badge workshop
  - Raking leaves, shoveling snow, weeding gardens
  - Birthday party or delivery service
  - A play, dance, fashion/talent show, costume party, karaoke night
  - Suppers, lunches, breakfasts, teas, etc.
- **The following activities would not be approved:**
  - Raise or solicit money for other organizations while acting in the capacity of a Girl Scout.
  - Raffles, games of chance or drawings
  - Direct solicitation of money (donation jars/buckets)
  - Product demonstration parties
  - Sale of any commercial product
  - Restaurant (or other business coupon) with a percentage gain
  - Any 'a-thon': bike, walk, rock
  - Crowdfunding (GoFundMe or other program/sites)
- Money-earning activities may not be conducted on the Internet.
- Group money-earning activities may not be held during the published sale dates of council-sponsored sales. Each year the dates will vary. This year's dates for the Fall Product Program are October 1-October 25, 2021, and the Cookie Program dates are January 1-March 20, 2022.
- The purpose and cost of money-earning activities must be made known to the girls and their parents. Parents must sign a Parental Permission for Money-Earning Activities form before their daughter's participation in any money-earning activity.



# Money-Earning Report Form

Girl Scouts of the Green and White Mountains  
1 Commerce Drive  
Bedford, NH 03110-6835  
888-474-9686  
www.girlscoutsgwm.org

Please submit within *two weeks after activity* to your Community Accounting Coordinator. If you do not have a CAC, please submit to GSGWM at [customer care@girlscoutsgwm.org](mailto:customer care@girlscoutsgwm.org).

Please check:

- 1<sup>st</sup> money-earning activity
- 2<sup>nd</sup> or more activity

Troop/Group #: \_\_\_\_\_ Age Level: \_\_\_\_\_

Leader: \_\_\_\_\_

Describe your money-earning activity:

Date held: \_\_\_\_\_ Location: \_\_\_\_\_

Number of girls participating: \_\_\_\_\_ Number of girls in troop/group: \_\_\_\_\_

Dollars expected: \$ \_\_\_\_\_ Dollars raised: \$ \_\_\_\_\_

What would you tell other troops who want to do a similar money earning project?

What are your plans if amount raised did not meet your expectations?

Girls' Signatures of Troop/Group Members and date:

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Leader's Signature: \_\_\_\_\_ Date: \_\_\_\_\_