

Highest Awards Money-Earning Request Form

Please check:

- 1st money-earning activity
- 2nd or more money-earning activity

Note: the Report Form from prior activities must be submitted before approval can be given.

Please submit 4 weeks before money-earner takes place to your Community Accounting Coordinator. If you do not have a CAC, please submit to GSGWM at customer care@girlscoutsgwm.org.

Town where troop/group meets: _____

Date: _____ Troop/Group #: _____ Girl's Name: _____

Bronze Award Silver Award Gold Award

Leader: _____ Phone #: _____

Address: _____

City: _____ State: _____ Zip: _____

Money-Earning Activity (where, when, and how girls are providing a good or service):

Date Planned: _____ Dollars Expected: \$ _____

Description of Highest Award project: _____

Total Amount Needed: \$ _____

Complete Highest Award Project Budget (include actual and projected income/expenses)

Income

Expenses

Donations from Troop	_____	_____	_____	_____
Donations from Service Unit	_____	_____	_____	_____
Donations from Family/Friends	_____	_____	_____	_____
Non-solicited donations from public	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

TOTAL INCOME \$ _____

TOTAL EXPENSES \$ _____

Supplemental Money-Earning Activities

GOAL: That all money-earning activities should be an experience that gives girls the opportunity to develop self-confidence and to practice and develop skills in goal-setting, budgeting, marketing, and customer relations.

The Girl Scout Cookie Sale and Fall Product Sale are the primary money-earning activities in which girls can participate. If additional funds are needed to participate in programs, the following guidelines must be met:

- Girls/troops must submit a Highest Award Money-Earning Permission form at least four weeks prior to the activity to the appropriate Community Accounting Coordinator.
- Any additional requests must be submitted through the Community Accounting Coordinator to GSGWM at least four weeks prior to the money-earning activity.
- Money-earning activities will not be approved unless the girl has participated in the available council-sponsored cookie sale.
- Money-earning activities must be approved in advance to ensure coverage by the Girl Scout liability and accident insurance.
- Money-earning activities need to be age appropriate, suited to the abilities of the girls, and be consistent with the goals and standards of Girl Scouting as presented in *Safety Activity Checkpoints* and the *Blue Book of Basic Documents*.
- Money earners require the girls to provide a good or service to receive money. The following suggestions of appropriate money-earning activities are offered as a guideline. It should not be construed as an all-inclusive list, nor does selecting an activity from this list guarantee approval:
 - Car washes
 - Garage/yard sales
 - Holiday gift wrapping
 - Collect and redeem recyclable materials
 - Babysitting at a town meeting, school meeting or other public places
 - Homemade craft/bake sale
 - Conduct a class for younger children in crafts, puppets, woodworking, bike repair
 - Approved program activities such as a badge workshop
 - Raking leaves, shoveling snow, weeding gardens
 - Birthday party or delivery service
 - A play, dance, fashion/talent show, costume party, karaoke night
 - Suppers, lunches, breakfasts, teas, etc.
- **The following activities would not be approved:**
 - Raise or solicit money for other organizations while acting in the capacity of a Girl Scout.
 - Raffles, games of chance, or drawings
 - Direct solicitation of money (donation jars/buckets)
 - Product demonstration parties
 - Sale of any commercial product
 - Restaurant (or other business coupon) with a percentage gain
 - Any 'a-thon': bike, walk, rock
 - Crowdfunding (GoFundMe or other program/sites)
- Money-earning activities may not be conducted on the Internet.
- Group money-earning activities may not be held during the initial sale dates of council-sponsored sales. Each year the dates will vary. This year's dates for the Fall Product Sale are October 1 – October 25, 2025, and the Cookie Sale are January 1 – March 15, 2026.
- The purpose and cost of money-earning activities must be made known to the girls and their parents. Parents must sign a Parental Permission for Money-Earning Activities form before their daughters' participation in any money-earning activity.

Girl Scouts of the Green and White Mountains
1 Commerce Drive
Bedford, NH 03110-6835
888-474-9686
girlscoutsgwm.org



Council Operating Procedure:

Money-earning activities will not be approved unless the girl/troops have participated in the available council-sponsored cookie sale. How many money-earning activities do you plan to conduct this year (excluding Fall Product Sale and GS Cookie Sale)?

What is your plan if the expected dollars needed are not raised through this money-earning activity?

We have reviewed the Supplemental Money-Earning Activity Procedures.

Girl Signatures:

Leader Signature: _____ Date: _____

Approval Given

First money-earner:

Community Accounting Coordinator: _____ Date: _____

Second or more money-earner:

Community Accounting Coordinator: _____ Date: _____

GSGWM Council Staff: _____ Date: _____

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HIGHEST AWARD MONEY-EARNING REPORT FORM

Please submit within *two weeks after activity* to your Community Accounting Coordinator. If you do not have a CAC, please submit to GSGWM at customer care@girlscoutsgwm.org.

Please check:

- 1st money-earning activity
- 2nd or more activity

Troop/Group #: _____ Bronze Award Silver Award Gold Award

Leader: _____

Describe your money-earning activity:

Date held: _____ Location: _____

Number of girls participating: _____ Number of girls in project group: _____

Dollars expected: \$ _____ Dollars raised: \$ _____

What would you tell other Girl Scouts who want to do a similar money-earning project?

What are your plans, if amount raised did not meet your expectations?

Girls' signatures and date:

Leader's Signature: _____ Date: _____

PARENT PERMISSION FOR HIGHEST AWARD MONEY-EARNING

Service Unit # _____ Troop/Group # _____ Bronze Silver Gold

Girl Scout Adult's Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Email: _____

Date of Event: _____ Time: _____

Location of Event: _____

Type of money-earning project (include how girls are providing a good or service): _____

Description of Highest Award Project: _____

Money-earning project approved by: _____ Date: _____

Girl's Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____

My daughter _____ has my permission to participate in the above money-earning project. In doing so, I agree to accept financial responsibility for all products and/or money she receives and will also see that she has adult guidance at all times.

Parent/Guardian: _____ Date: _____

Girl's Signature: _____ Date: _____