The Booth Sale Recorder's New Field: Digital Cookie Charity Packages

How do I access the Booth Sale Recorder and the new field?

- Go to the *Booth Sales* tab in eBudde and click *Record Sale* next to the booth you're updating.

When should I enter Digital Cookie Charity Packages?

- **Only** when a customer buys a **donation package at the booth** using your **troop's Digital Cookie link**.

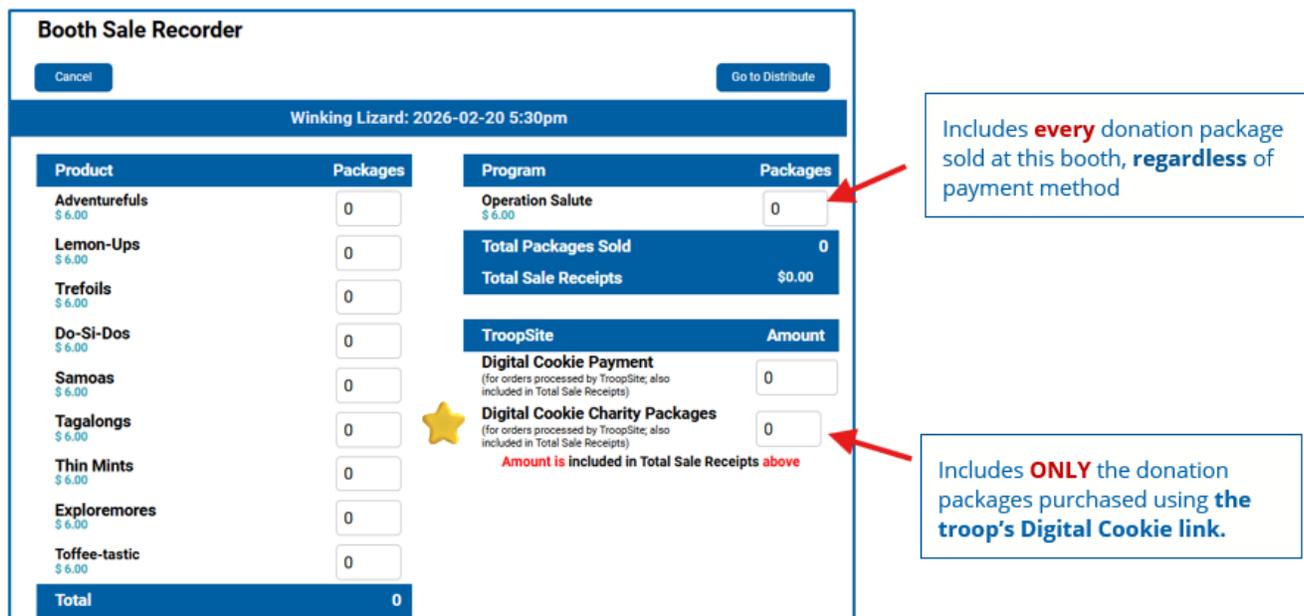**How do I find the number of donation packages sold at a booth under the troop's Digital Cookie link?**

- Run the *Booth Site Sales* report from the *Reports* tab on eBudde.

How do Girl Scouts get credit for these packages?

- After recording booth sales, click *Go to Distribute* to allocate **all** packages sold at that booth.
- Full instructions are in the *eBudde Help Center → Manuals → 2026 Troop Manual*.

How can I tell if I made an error when distributing?

- On the *Girl Order tab's Summary* window, a negative number will appear in the GOC column – Difference row if something needs correcting.

Includes **every** donation package sold at this booth, **regardless** of payment method

Includes **ONLY** the donation packages purchased using **the troop's Digital Cookie link.**