

Resolving Troop Site Packages

Your Troop Site link will have some activity that you'll want to share with your Girl Scouts. You can do this at any time during the sale, but you may want to include these packages before you submit the Initial Order.

Shipped Orders

If you see Shipped Orders in your Troop Site, these are easily distributed by clicking the +Distribution button.

Troop Site ⓘ

Buttons: Cancel, +DOC Payment ▾, +Distribution (circled in red)

Switch to Girl: Troop Site ▾ Show Doc Orders

Doc	Dis	Comments	Inv	Blk	VGOC	Advf	LmUp	Troo	D-S-D	Sam	Tag	Trn	Exp	Toff	Total	Total Due	Paid	Bal. Due
0	Shipped Orders		✓		0	1	0	2	1	2	4	6	1	1	18	\$108.00	\$108.00	\$0.00

TroopSite Distribute

Buttons: Cancel, Distribute, Distr. Info Char, Save (circled in red)

TroopSite: Advf: 1 LmUp: 0 Tre: 2 D-S-D: 1 Sam: 2 Tags: 4 TMin: 6 Exp: 1 Toff: 1 VGOC: 0 Pkgs Sold: 18 (De)select All Girls

<input checked="" type="checkbox"/> Aanvi G. 1	<input checked="" type="checkbox"/> Maren B. 1
<input checked="" type="checkbox"/> Briley P. 1	<input checked="" type="checkbox"/> Monica V. 1
<input checked="" type="checkbox"/> Caroline C. 1	<input checked="" type="checkbox"/> Olivia Bo. 1
<input checked="" type="checkbox"/> Corinna H. 1	<input checked="" type="checkbox"/> Olivia Br. 1
<input checked="" type="checkbox"/> Ellie L. 1	<input checked="" type="checkbox"/> Olivia G. 1
<input checked="" type="checkbox"/> Evelyn H. 1	<input checked="" type="checkbox"/> Quinn L. 2
<input checked="" type="checkbox"/> Keeley B. 1	<input checked="" type="checkbox"/> Sidney B. 1
<input checked="" type="checkbox"/> Lillian D. 1	<input checked="" type="checkbox"/> Sydney L. 1
<input checked="" type="checkbox"/> Malia P. 1	

Much like a booth recorder, eBudde will distribute as equally as possible to your troop. You can uncheck or edit any Girl Scout appropriately, then click Save.

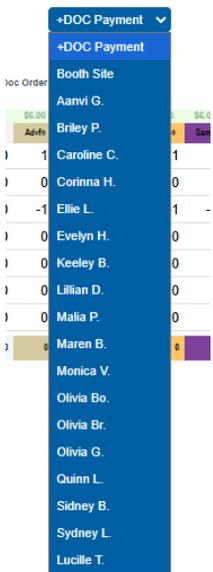
This will then zero out your Shipped orders and you will see a Virtual Booth Distribution line on your Troop Site.

✓	VBth Dist	✓	0	-1	0	-2	-1	-2	-4	-6	-1	-1	-18	\$-108.00	\$-108.00	\$0.00
---	-----------	---	---	----	---	----	----	----	----	----	----	----	-----	-----------	-----------	--------

For Delivered/Inhand Orders

These orders are likely from friends of your Girl Scouts. If you have allowed girl delivery for your Troop Site, your Girl Scouts may have shared the Troop Link QR code for which you will want to assure they are credited with these sales. Do this after you've entered booths in the Booth Recorder.

On the Troop Site account, click the box that says Show DOC Orders. Any that were Inhand should have been resolved with your Booth Recorder. For any DLVR that were not distributed by the Booth Recorder, use the +DOC Payment button.



Pull down to cascade your Girl Scouts in the troop. Select one of the girls you are sharing these packages with. Apply a portion of the payment to her so it will show as a negative dollar amount on her account.

You can now see that the payment has been applied to Maren. Currently she has 212 packages sold, but you see the negative -\$18 needs correcting. Reference your Difference row for your available inventory. Click her name, then +Order.

Girl Scout	39	14	19	13	7	21	32	54	6	7	212	\$1272.00	\$1290.00	-\$18.00
Maren B.	39	14	19	13	7	21	32	54	6	7	212	\$1272.00	\$1290.00	-\$18.00
Monica V.	0	4	5	1	2	5	5	12	2	4	42	\$262.00	\$262.00	\$0.00

Add three packages to the Girl Scout – based on your available inventory.

Do not add a payment. Click Save.
 Now you see that Maren is credited with 215 packages, having added the three from the Troop Site sale.
 You can repeat this for each Girl Scout as appropriate for these sales.

Maren B.	39	14	19	16	7	21	32	54	6	7	215	\$1290.00	\$1290.00	\$0.00
----------	----	----	----	----	---	----	----	----	---	---	-----	-----------	-----------	--------